

**Santa Barbara City College
College Planning Council
Tuesday, April 1, 2014
3:00 – 4:30 p.m.
A218C**

Minutes

PRESENT:

L. Gaskin, Chair, President
L. Auchincloss, President, CSEA
P. Bishop, VP, Information Technology
P. Butler, Chair, Planning & Resources Committee
R. Else, Sr. Director, Institutional Assessment,
 Research & Planning (non-voting)
P. English, VP, Human Resources
E. Katzenson, ASB President (non-voting)
J. McPheter, Classified Staff Representative
K. Monda, Academic Senate Representative
K. Neufeld, President, Academic Senate
K. O'Connor, Academic Senate Representative
C. Salazar, Classified Staff Representative
J. Sullivan, VP, Business Services
L. Vasquez, VP, Academic Senate
J. Walker, Supervisors' Association Representative
D. Watkins, Managers' Group Representative

GUESTS:

M. Broomfield, Supervisors' Association
L. Maas, Controller
L. Stark, Instructors' Association

1.0 CALL TO ORDER

1.1 Approval of 3/18/14 CPC minutes (Att. 1.1)

M/S/C (Butler/McPheter) to approve the 3/18/14 CPC minutes. All approved.

2.0 ANNOUNCEMENTS

Dr. Gaskin announced that the accreditation team's visit to CPC was canceled (4.1). Dr. Raul Rodriguez and Dr. Armine Hacopian of the Accrediting Commission for Community and Junior Colleges (ACCJC) declined to attend the April 1, 2014 CPC meeting on the basis of the positive feedback received from council members as well as other college staff and administrators already interviewed during the course of their day long visit.

Jason Walker introduced Mark Broomfield who will act as the Supervisors' Association representative on council in Mr. Walker's absence. The Supervisors' Association was formerly known as the Supervisor Bargaining Unit.

3.0 INFORMATION ITEMS

3.1 Replacement of Budgeted Positions – P. English
None to report.

3.2 Revised Budget Development Timeline – J. Sullivan and L. Maas (Att.3.2)
Lyndsay Maas, Controller, reviewed the budget development timeline for the 2014-15 budget. The timeline had been revised since its approval by CPC at its November 5, 2013 meeting. Ms. Maas reported that the first page of timeline dates had passed and that the college is one week behind schedule with regard to Program Review.

Revisions to the timeline included the omission of the Special Funds component, which due to time constraints, will be included with the May 6, 2014 review of the tentative budget.

Dr. Gaskin added that the first reading of Program Review will take place at the April 15, 2014 CPC meeting, rather than April 1. The second reading of Program Review will take place at the newly scheduled April 29, 2014 CPC meeting, rather than April 15.

4.0 DISCUSSION ITEMS

4.1 Accreditation Team Visit – L. Gaskin
Canceled. See Announcements.

5.0 ACTION ITEMS

5.1 Tentative Budget Assumptions Review: Second Reading – J. Sullivan (Att. 5.1)
No major changes were made to the tentative budget's assumptions since its first reading at the April 1, 2014 CPC meeting. Dr. Gaskin asked council to note those items on the assumptions that are followed by "Dollar amount TBD" as they will impact the college's adopted budget in September 2014. Dr. Friedlander agreed to confirm the removal of categorical programs, EOPS, DSPS and SSSP from transfers and to report back to CPC at the next meeting.

M/S/C (Neufeld/Vasquez) to approve the assumptions used to develop the 2014-15 tentative budget. All approved.

5.2 Tentative Budget – General Fund Unrestricted Revenues Review: Second Reading – J. Sullivan (Att. 5.2)
No changes were made to the tentative budget's general fund unrestricted revenues since its first reading at the April 1, 2014 CPC meeting.

M/S/C (Neufeld/Sullivan) to approve the 2014-15 tentative budget's general fund unrestricted revenues. All approved.

ADDENDUM DISCUSSION ITEM:

4.2 Replacement Equipment Items – K. O'Connor

Prior to adjournment, an extensive discussion took place regarding the issue of equipment replacement item requests that have been submitted to Program Review. It was agreed to bring the issue to the April 15, 2014 CPC meeting for further discussion and a motion to determine the protocol for self-ranked, priority one equipment replacement item requests.

6.0 ADJOURNMENT

6.1 The next regularly scheduled CPC meeting will be held on Tuesday, April 15, 2014 in Room 218C, 3:00-4:30 p.m.