

**SANTA BARBARA CITY COLLEGE  
COLLEGE PLANNING COUNCIL**

**October 2, 2001**

**3:00 to 4:30 PM**

**A218C**

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**MINUTES**

**PRESENT:** J. Friedlander, B. Fahnestock, B. Hamre, L. Fairly, K. McLellan,  
A. Serban, L. Rose, K. Hanna and R. Launier

**EXCUSED ABSENCE:** S. Ehrlich, T. Garey and J. Chase

**1.0 Call to Order**

1.1. Chairperson Jack Friedlander called the meeting to order at 3:05 p.m.

1.2 **M/S/C [Rose/Hanna] the minutes of September 17<sup>th</sup> CPC/DTC meeting with the following corrections:**

Item 1.3 should read, "Dr. MacDougall met ~~will be meeting~~ with...."

Item 2.2: correct the spelling of "financial" to "financially"

1.3 Announcements

Dr. Friedlander asked Brian Fahnestock to give an update on parking. Brian indicated that he had met with the City on developing an infrastructure to support any eventual housing the college would build that does not have parking associated with it. The college will need the City to help develop the infrastructure around the campus for bikes and walking. Loma Alta will be the first consideration for bike paths and walkways. Brian indicated that the other initiative in this regard is with MTD to increase the bus services to the campus, especially on Saturday and Sunday.

**2.0 Information Items**

2.1 Distribution of one-time and ongoing PFE funding

The breakdown of PFE -funded items was distributed to the council as well as an e-mail message from David Pickering confirming the distribution of funds. All of these items were ranked, both ongoing and one-time. Dr. MacDougall put the balance of the unallocated one-time funds on hold until after negotiations. It was noted that the Pathfinder was listed twice for funding. David Pickering has

confirmed that the Pathfinder can be funded as a separate item allowing the funding for technology items to be \$84,000.

### **3.0 Discussion Items**

- 3.1 Review the approach to verify the 10 standards and the approach to writing Section V.

A revised format for writing Section V of the institutional self-study report was distributed. The goals and objectives in the College Plan stay the same. As a model community college, SBCC would achieve the goals and objectives in the College Plan. The drivers are the means to the end.

- 3.2 Draft of a description of a model community college for achieving the goals and objectives in the Student Outreach and Responsiveness to the Community section of the College Plan

Jack Friedlander and Pablo Buckelew collaborated on a rough draft of the Student Outreach and Response to the Community portion of the model community college. Members of the Deans Council reviewed the draft. They suggested eliminating the regionalization/globalization driver and addressing these factors as part of the collaboration driver. They also recommended eliminating flexibility/adaptability to change as a separate driver since it is a fundamental way in which the college operates.

Lynda Fairly suggested that the preamble to Section V include a statement that not all drivers have to be applied to achieve each of the goals and objectives in the College Plan. In a number of instances, some, but not all, of the drivers would influence the actions taken to achieve a goal and objective in the College Plan.

Bill Hamre asked for a clarification regarding the relationship of Section V to the verification sections of the institutional self-study report. Dr. Friedlander responded that Section V is our statement in the self-study of our plan to achieve the model community college as well as a description of what we envision as a model community college. It should provide a description of how we envision the college will function in achieving its goals and objectives. To a considerable degree, our vision of a model community college is reflected in our College Plan: 2002-2005 with respect to the goals and objectives to be achieved. The purpose of Section V is to describe how we are going to achieve the outcomes specified in the College Plan. This section defines and operationalizes our vision of SBCC as a model community college.

In answer to Bill Hamre's question, Dr. Friedlander said that the College Plan does not include information of how the goals and objectives are to be achieved. It has specificity in terms of what the measurable outcomes are but there is no area where an external person could come in and know specifically what are the activities or how we are going to get there.

Dr. Friedlander expressed his concern that members of the site visit team may criticize Section V of the institutional self-study report for not following the traditional format of description, appraisal and plan. Andreea Serban commented that the accreditation team that comes to SBCC would have special training to evaluate our non-traditional self-study. Dr. Friedlander offered to write a draft of the introduction to Section V that would include the purpose of this section as well as descriptions of the drivers and how they are applied in defining SBCC as a model community college.

Dr. Friedlander discussed the “original” model community college drivers and the rationale for folding some of the driver categories into other categories (i.e., folding Regionalization into Collaboration and Globalization into Societal and Economic Needs). The question was discussed as to whether to keep Flexibility/Adaptability to Change as a separate driver.

Andreea commented that it is to our advantage to have it show as a separate item and not get lost in the narrative.

The case for keeping “flexibility/adaptability to change” as a separate driver is that it defines an important element of what makes us unique as an institution. This is exemplified by our use of cross-functional teams. Keith McLellan said that traditionally higher institutions have not had the ability to change rapidly. One of the hallmarks of SBCC is its ability to respond effectively to changes that it encounters.

Andreea Serban expressed concern about changing and consolidating the drivers prior to having the input from other constituency groups. Jack responded that one of the drivers was eliminated because it overlapped other drivers. Lana commented that her feedback was that faculty serving on the Planning and Resources Committee stated that they preferred to devote their time to working on the alternative calendar than on refining the drivers.

Ray Launier commented that there are those societal changes that are expected and anticipated changes and then there are the unexpected, unanticipated changes. Change that is not managed can be very stressful and discombobulated and we have to look at the effects of individual changes and the accumulation of changes on members of the college community affected by those changes.

Andreea reminded the council of the timeline and deadlines for completing the institutional self-study.

<b><i>Timeline:</i></b>	Verification documents ( <i>overdue</i> )	September 28 <sup>th</sup>
	Draft of verifications of standards	November 2 <sup>nd</sup>
	Complete first draft of Section V	December 7 <sup>th</sup>

Dr. Friedlander has asked that the first draft of the verifications be distributed to CPC in advance of the November 2 meeting.

#### **4.0 Other Items**

There were no other items.

#### **5.0 Adjournment**

**M/S/C [Rose/McLellan] to adjourn the meeting at 4:00 PM.**