SANTA BARBARA CITY COLLEGE

COLLEGE PLANNING COMMITTEE

January 12, 1988

M I N U T E S

PRESENT: J. Romo, Chair, M. Bobgan, J. Diaz, L. Fairly, P. Freeman, T. Garey,
           C. Hanson, E. Hodes, D. Oroz, D. Ringer.
RESOURCE: E. Cohen, K. Hanna, B. Miller

APPROVAL OF MINUTES: January 5, 1988

> M/S/C   Garey/Hodes   Unanimous
>
> To approve the minutes of January 5, 1988, with the following
> corrections:
>
> 1. To delete para. 2, page 2, and replace with this statement:
>
>   **Mr. Miller submitted a memorandum listing unmet college-wide
>   data processing needs.   He pointed out that his budget is
> $19,167, but he has requests for $106,000 worth of equipment.**
>
> 2. To change the items submitted by Student Affairs from
>   **unranked** to **ranked.**

ACTION ITEMS

Decision Stage

LOTTERY REQUESTS, 1987-88:

Dr. Hanson distributed copies of the 87-88 Lottery Recommended Allocations
from Academic Affairs, Business Services, President's Office and Student Services.
He reported that the vice presidents, business manager and a representative
from the President's Office met on January 7 and reviewed all unit requests.
The following items are recommended for CPC approval.

UNIT	AMOUNT	
Business Services		
District Wide Needs		
Health and Safety	60,000	
Utility Requirements	38,000	
Repairs	41,000	
Campus/Building - Major Repairs & Improvements	50,000	
TOTAL		$189,000

Business Services Division

    Ranked Items 1-12, 15-16   TOTAL .... $ 52,830

Academic Affairs

Priority #1	139,940	
Priority #2	38,528	
TOTAL		$177,745

President's Office

Publications		
Assistant	17,000	
Equipment	8,000	
Personnel:		
HP-150 for new secretary	2,300	
Certificated advertising/	3,600	
Affirmative Action		
Calculators	150	
Data Processing:		
Computer, Vocational Dean	2,400	
Foundation:		
Alumni Affairs	13,500	
TOTAL		$ 46,950

Student Affairs

  Ranked Items 1-12   TOTAL .... $ 48,250

                                  GRAND TOTAL $514,250
                                                  ========

During the discussion on Business Services requests, members referred to the #16. Houston plotter - blueprints (F&O) and questioned the need for this item since one already exists in the Theatre Arts inventory. Dr. Hanson responded that he would meet with that department to discuss the possibility of sharing the plotter.

The Chair reported that in the committee's discussions, questions were raised regarding the request by the Department of Earth and Planetary Sciences for a cargo truck. This request will be discussed further by the Vice President, Academic Affairs, Dr. Hanson and department representatives. It was also pointed out that the requests for classified and hourly (Lab) positions are recommended on a one-year-only basis. Subsequent years' funding would have to be from General Fund or other sources.

M/S/C   Garey/Ringer   Unanimous

To approve all of the <u>1987-88 Lottery Recommended Allocations</u> submitted to the College Planning Committee.

Members expressed their satisfaction with the procedures used in the allocation of the 1987-88 lottery, noting that the process was completed efficiently and with unanimity. Dr. Hanson stated that the CPC Recommended Lottery Allocations, 1987-88, will be submitted to the President for his approval and subsequently to the Board of Trustees. Departments will be receiving guidelines from his office for requisitioning equipment purchases, and he reminded members that June 30, 1988, is the deadline for the expenditure of lottery allocations. Any unexpended funds will revert to the general fund.

ANNOUNCEMENTS

The Chair reminded members that the CPC retreat will be held on <u>Friday, January 15, from 1:00 to 4:00 p.m. in A-218-C.</u> The meeting will be chaired by President MacDougall. On <u>Friday, January 22, at 2:00 p.m.,</u> the Council will convene in <u>A-218</u> to review the recommendations from Academic Affairs and Student Services for 1988-89 certificated positions. The Chair recommended that the Council suspend its rules so that action can be taken at this meeting.

The meeting was adjourned at 4:00

jdm
cc: Dr. MacDougall
     Deans
     Department Chairs
     Mr. Miller
     Mr. Pickering
     Dr. Ullom
     CSEA Rep