

Classified Consultation Group

Meeting Minutes

10/01/2018

2:00-3:00 p.m.

Location: A 218C

Attendees: Liz Auchincloss (CPC Rep, Chair), Sherie Higgins, Sally Gill, Becky Saffold, Sara Volle, Mary Saragosa (CPC Rep), Regina Reese, Beth Taylor Schott, Valdas Karalis, Cheryl Brown (CPC Rep), Loren Mindell

Absent: Erik Erhardt, Michael Gamboa

1. Call to order

2. Roll call

3. Discussion Items

3.1. Approve minutes from 09/17/18 meeting-minutes approved with one correction (med term should be corrected to mid-term)

3.2. Discuss CPC meeting of 09/18/18

3.2.1. A Guided Pathway update was presented to CPC. Student attrition is a big concern with 8,927 students beginning the application, 5,167 students completing the application, 3,810 students registered for classes, and 3,647 students registered in classes by census. Only 9.5% of students earn a degree or certificate in 4 years. Key to decreasing attrition rate is make registration process less complicated and more accessible for students. Sara brought up the question “is 9.5% normal across other community colleges?” Why is the application so difficult to fill out?

3.2.2. Lyndsay Maas presented a 5 Year Fiscal Projection to CPC. Last year (2017-2018) there was a surplus. However it is projected there will be a large deficit in 2018-2019 resulting in loss of FTES due to declining enrollment. The WRAP Report confirmed hiring 20 new employees for management and classified positions.

3.2.3. Melissa Moreno presented the first Annual School of Extended Learning Report. Things are going well due to an outstanding team effort to change courses and offer classes eligible for FTE’s. Curriculum has been rewritten and passed the approval process.

3.2.4. The Impact of AB705 was discussed in CPC. Members wanted to know how this will impact the new funding formula. No one knows for certain yet. English 70, 65, & 80 will have some sections available that students can choose to take-but there will be no assessment directing them to take those classes. Math co-requisites are up in the air and the outcome is still unknown. All community colleges are ordered to be in compliance to AB705 by Fall 2019. CCG members wondered what level of English and Math is required for SBCC AA, and which of those courses are transferable?

3.2.5. Kenley Neufeld presented the Professional Development Plan for February 2019. Suggestions for workshops are due to Kenley by October 17th. CCG members suggested workshops about Shared Governance, CSEA membership, and a workshop about SBCC campus wide committees, and how eligibility for those committees is determined.

3.3. Review CPC Agenda-10/02/18

3.3.1. Kenley will give a PDAC Report focusing on the Friday, February 1st, 2019 All Campus Gathering and workshops. 1:00-2:00 p.m. will be the All Campus Gathering Social (no presenters). 2:15-3:30 p.m. Workshop Session #1, 3:45-5:00 p.m. workshop session #2.

3.4. BPAP Update

3.4.1. Nothing new to report.

3.5. EEOC-Sherie

- Sherie brought copies of the agenda and notes from the August 30th EEOC meeting, and shared them with the CCG members (she also emailed to group after meeting). EEOC has increased its membership by adding faculty, staff, and administrators. The committee is still searching for a name for the Achievement Award and formed a three person sub-committee to work with Marketing to come up with a good Achievement Award name. It was also brought up that Managers and Department Chairs need better training on how to oversee interview committees. Elizabeth Imhoff was a guest at the EEOC meeting and she talked about the new faculty committee, LEARN, which will sponsor anti-racism trainings and discussions. The first training, called Cross Roads, will be November 8th 3:30-8:00 p.m., November 9th 9:00-4:30 p.m., and November 10th, 9:00-3:30 p.m. on the SBCC campus. LEARN has reserved 10 spots for classified employees (starting with the classified members on EEOC). Interested classified staff should email Perla Jones. The Facing Race Conference November 8th-10th in Detroit is also available to EEOC members. Several EEOC members will be attending this event. The next EEOC meeting is October 25th. Sherie also distributed copies of the proposed Diversity, Equity, Inclusion, and Social Justice Achievement Award Program (and emailed CCG members this information as well).

3.6. Discuss the ideas of redefining CCG for the Resource Guide to Governance and Decision-making and the action improvement plan-Cheryl Brown

3.6.1. Cheryl explained her ideas about letting more classified employees know about the different committees on campus. CCG members thought posting minutes from CCG meetings would be helpful. We also discussed the possibility of have multiple Site Reps in every Department to increase awareness of meeting outcomes.

4. Other Items-none.

5. Next regular meeting-Monday, October 15, 2018 from 2:00-3:00 p.m. in A 218C

6. Adjournment at 3:12 p.m.